



Public Schools of Petoskey

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Spitler Administration Building
1130 Howard Street
Petoskey, MI 49770
231-348-2100

REGULAR SCHOOL BOARD MEETING MINUTES

Thursday, May 16, 2019
7:00 p.m.

Members Present: Keith Szajnecki, Mary Ling, Jessica Shaw-Nolff, Kathy Reed
Members Absent: None

CALL TO ORDER

President Szajnecki called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

President Szajnecki led the Pledge of Allegiance.

AUDIENCE PARTICIPATION

None.

APPROVAL OF MINUTES

Motion by Trustee Reed and supported by Trustee Shaw-Nolff that the written minutes of the following meeting be approved as recorded:

Regular Meeting Minutes, April 18, 2019
Special Meeting Minutes, April 26, 2019

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

APPROVAL OF WARRANTS

Motion by Trustee Reed and supported by Trustee Shaw-Nolff that the warrants paid, as submitted by the administration, be approved in the amount of \$6,745,889.40.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: 2019/2020 BREAKFAST AND LUNCH PRICES

Mr. Cartwright recommended the slight increase to the cost of the elementary lunches from \$2.50 to \$2.75. He fielded questions from the Board.

Moved by Trustee Ling and supported by Trustee Shaw-Nolff to set the 2019/2020 school year breakfast and lunch prices as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.50	\$2.75
Middle School	\$1.75	\$3.00
High School	\$1.75	\$3.00
Sandwich Central	N/A	\$3.50
Adult Meals	\$2.50	\$4.00
Milk	\$0.45	\$0.45

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: FOOD SERVICE MANAGEMENT CONTRACT AWARD

Mr. Cartwright provided a brief explanation of the bid process. Chartwells submitted a bid with a 2.79% increase from the prior contract. No other bids were submitted.

Moved by Trustee Shaw-Nolff and supported by Trustee Ling to accept Chartwell's Dining bid of \$.0622 per meal and \$6,208 per month for school food service management for fiscal year 2019/2020.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: AUDIT ENGAGEMENT LETTER

Mr. Cartwright provided a brief explanation and requested the Board's approval for the audit services.

Moved by Trustee Ling and supported by Trustee Reed to accept the Rehmann Robson's Engagement Letter, dated March 28, 2019, for audit services covering the period July 1, 2018 through June 30, 2019 in the amount of \$17,250.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: 2019 TAX REQUEST

Mr. Cartwright provided a brief explanation and recommended the Board's approval.

Moved by Trustee Ling and supported by Trustee Shaw-Nolff that the Board of Education approve the 2019 Tax Rate Request (on form L-4029) for submission to the Emmet County Clerk's Office, as well as copies to the Equalization Department(s) and all township and city clerks.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: CHAR-EM ISD GENERAL FUND BUDGET

Mr. Cartwright noted he reviewed the Char-Em budget and recommended the Board's approval.

Moved by Trustee Ling and supported by Trustee Shaw-Nolff to accept the 2019/2020 Char-Em ISD General Education Fund Budget resolution as attached.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

RESOLUTION: SALE OF BUILDING TRADES HOUSE

Mr. Cartwright noted that three bids were received for the Building Trades house. He recommended the highest bid for the Board's approval.

Moved by Trustee Reed and supported by Trustee Shaw-Nolff to sell the Building Trades House to Mr. and Mrs. Quin Breland of Columbia, Mississippi for \$80,888.88 per the submitted bid.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: AWARD WORKSTATIONS PROJECT BID](#)

Five companies submitted bids for the Workstations Project. The low bidder was unable to meet all bid specifications and is therefore not recommended. Mr. Cartwright recommended the second lowest bid for the Board's approval.

Moved by Trustee Ling and supported by Trustee Reed to accept the bid from JPK Micro Supply of City of Industry, CA for \$199, 650.00.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: AWARD LAPTOP LABS-ON-CART PROJECT BID](#)

Nine companies submitted bids for the project. Two bidders submitted incomplete information and another failed to bid on the items as specified. The low bidder, CDW, Inc. met all of the bid laptop specifications. The low bidder on headphones was Troxell Communications. Mr. Cartwright requested the Board's approval of the two low bids.

We are keeping 120 laptops on hold to look at a better alternative for early elementary students. Staff is exploring I-Pad carts for K-1.

Moved by Trustee Reed and supported by Trustee Shaw-Nolff to accept the bid from CDW, Inc. of \$269,574 for 33 carts and 900 laptops, and accept the bid from Troxel Communications of \$6,483 for 900 headphones.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

[RESOLUTION: APPOINTMENT OF BOARD TRUSTEE POSITION](#)

Dr. Scholten explained Board Policy regarding appointing a board member due to a resignation.

Trustee Reed noted there were 10 candidates that applied. There were some excellent candidates. She hopes that the candidates will all run for the 2020 election.

Trustee Ling noted that the Board wanted to respect the election process that took place this past November. Trustee Reed also noted that the candidate that they will appoint met all the criteria.

Trustee Shaw-Nolff noted that the candidate they will appoint was the only one with school board experience. She regrets that the time constraints did not allow them to fully investigate the other applicants. She hopes that all the candidates will run in 2020.

Moved by Trustee Ling and supported by Trustee Reed to appoint Mark Ashley to fulfill, until the end of December 2020, the vacancy created by the resignation of Frank Lamberti.

AYES: Szajnecki, Ling, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

Mr. Ashley joined the Board at the table.

EDUCATIONAL REPORTS

Mr. Prins gave an update on the elementary schools.

- On May 13, 2019 all 5th graders went to Camp Daggett
 - Three middle school teachers and the principal attended also
- Kindergarten Round-Up is finished
 - Large group of kindergarteners
 - 194 kids attended round-up
- End of the year field trips are starting up
- Spring testing is wrapping up next week
 - Data will be reviewed by teachers
- Summer school program
 - Literacy Coaches are providing small group instruction
 - Reading program in conjunction with the Petoskey Library
- Collecting applications for the open elementary positions
 - Starting the interview process on June 10, 2019

Mr. Dohm gave an update for the middle school.

- May 24, 2019 – 5th grade orientation
- May 29, 2019 – 5th grade parent orientation
- June 22, 2019 – Parent Alliance will be cleaning up the school grounds from 10:00-2:00
- Teacher Appreciation Week
 - Student Council gave treats to all staff

- Parent Alliance provided breakfast to staff
- End of the year field trips
 - 6th to Mackinaw and Winter Sports Park
 - 8th to Camp Daggett
 - Band trip to Chicago
 - 8th grade rafting trip

Mr. Szukala gave an update for the high school.

- Lots of recognitions
 - Scholarship night
 - 62 students received over \$53,000 in total combined scholarships
 - Drafting students attended the MITES competition
 - Building Trades to the State Construction Competition
 - Our team of three took first place
 - ✓ They each received \$3000 worth of tools
 - ✓ They each receive a \$4000 scholarship to their program of choice
 - 39 new students were inducted into the National Honor Society
 - Paladins are preparing for Worlds
 - Received the Engineering Inspiration Award at States
 - ✓ NASA will fund the \$5000 registration for Worlds because they received this award
 - Students received medals from the CharEm Job Olympics
 - Gabe Pierce – Landscaping
 - Gabe Saxton – Self-Stocking
 - Erica Dale – Farming
 - Alli Sheaffer – Assembly Line
 - Students set records at the 9&10 Kiwanis track meet
 - Emma Squires – 800 meter run
 - 3200 meter relay team also set a record
 - May 23, 2019 is Decision Day at 10:00 a.m.
 - All students announce what they will be doing after graduation
 - Members of the Rotary Strive program attended a dinner
 - All students received cash awards and some received scholarships
 - Poppy, the therapy dog, will join the staff shortly

[BOARD OF EDUCATION REPORTS](#)

Trustee Reed noted that she attended the bike ride during the coldest day (39 degrees). Not one student complained about the cold.

Trustee Ling stated that the sack lunches the students received during the bike ride were very healthy.

Trustee Ashley said he would also be attending a bike ride. He also helped with Try-It Tuesday. Green Beans were the veggie this month and the kids thought the green beans were very good.

Trustee Reed went to the wax museum at Sheridan. Students were dressed as someone in history and sat still, like a wax figure, during the program. You could push a red button and then the student would talk about their person.

Trustee Szajnecki and Dr. Scholten attended the early graduation ceremony at NCMC. Twenty-five students graduated with their Associates Degree. This program will save each student over \$20,000 in tuition.

SUPERINTENDENT'S REPORT

This is the third year of the bike initiative. The parent volunteers are amazing. We do need more volunteer riders on May 22, 2019.

Dr. Scholten handed out the PEF quarterly newsletter. PEF is a huge supporter of literacy.

Dr. Stewart was elected to be on the Governor's Educators Advisory Committee. Congratulations!

Kurtis and Corbin Mainland do a lot for the community. There will be a Chili Cook Off fundraiser for Cystic Fibrosis on Wednesday, May 22, 2019. It will take place at the Backlot from 5:30-7:30, \$10.00 per person. The Great Strides Walk will be May 31, 2019, 6:00 p.m. at the Bay Front Park.

Open House Retirement Party for PEA members. June 6, 2019, 4:00-6:00 p.m. in the Rose Veranda room at the Perry.

Open House Retirement Celebration for Dr. Slanec on June 4, 2019 from 2:00-6:00 p.m. She has been in district for 45 years. She will retire at the end of July.

Dave Farley is working on obtaining Grants to upgrade the trail system. He is working with landscapers in the area. He is also working on making a better starting spot. There will be two loops for a 5K trail.

Dr. Scholten received a letter in the mail from a gentleman in California. He sent a postcard with a picture of the old high school, which is now Central Elementary.

LEGISLATIVE UPDATES

The official end date of school is June 7, 2019

The legislation is going back and forth on the budget. We need to promote that schools need to be properly funded.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business, it was moved by Trustee Ling and supported by Trustee Reed to adjourn.

AYES: Szajnecki, Ling, Ashley, Shaw-Nolff, Reed
NAYS: None

Motion was Declared Adopted

The meeting was adjourned at 7:57 p.m.

Keith Szajnecki, President

Jessica Shaw-Nolff, Secretary

Lori Lewis, Recording Secretary