



Public Schools of Petoskey

Every Opportunity.

Organizational & Regular School Board Meeting
Thursday, July 21, 2022 7:00 PM Eastern

Middle School Media Center
801 Northmen Drive
Petoskey, MI 49770

Mark Ashley: Present
Mary Ling: Present
Denise Petoskey: Present
Kathy Reed: Present
Jessica Shaw-Nolff: Present
Present: 5.

1. Organizational School Board Meeting

2. Call to Order and Roll Call
Called to order at 7:00PM.

3. The Pledge of Allegiance
President Ling led the Pledge of Allegiance.

4. Resolution: Designation of Depositories

Moved that Citizens National Bank - Petoskey (Main Depository and Checking); Bank of Montreal (Purchase Cards); Michigan Liquid Asset Fund/PFM Asset Management LLC (Investments); The Bank of New York Mellon Trust Company, N.A. (Debt Services); Citizens National Bank - Petoskey (CD's); Citizens National Bank - Petoskey (Debt Service) be designated as depositories of the school funds for the Public Schools of Petoskey for the 2022-2023 fiscal year. This motion, made by Denise Petoskey and seconded by Jessica Shaw-Nolff, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea
Yea: 5, Nay: 0

Mr. Wheeler recommended the Board's approval.

5. Resolution: Delegation of Authority, Chief Election Officer

Moved that Branden Wheeler, Director of Finance be delegated the authority of the school district's Chief Election Officer in instances where the Secretary of the School Board cannot

fulfill the appropriate election duties. This motion, made by Kathy Reed and seconded by Mark Ashley, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

6. Resolution: Investment of Funds Delegation of Authority

Moved to delegate the investment of District Funds to the Director of Finance, in accordance with Board Policy 3204 and Revised School Code Section 1223. This motion, made by Mark Ashley and seconded by Jessica Shaw-Nolff, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

7. Resolution: Bank Authorization

Moved that Branden Wheeler, Director of Finance; Jessica Shaw-Nolff, School Board Treasurer; and Kathy Reed, School Board 2nd Vice-President be authorized to perform the banking and check signing duties of the Public Schools of Petoskey for the 2022-23 fiscal year, effective immediately. This motion, made by Denise Petoskey and seconded by Mark Ashley, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

8. Adjournment

Moved to adjourn the meeting. This motion, made by Mark Ashley and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

The meeting adjourned at 7:06p.m.

9. Regular School Board Meeting Agenda

10. Call to Order and Roll Call

The meeting was called to order at 7:06PM.

11. Audience Participation

Melanie Meengs, Petoskey

- Thank you to the Board for all the work they are doing this summer.
- Encourages the Board and Mrs. Gamble to review the concerns from the Washburn Report regarding PHS.
 - Change the culture at the high school.
 - Keep the report in mind while hiring new staff.

12. Resolution: Approval of Minutes

- Regular Meeting Minutes, June 16, 2022
- Special Meeting Minutes, July 12, 2022
- Closed Session Minutes, July 12, 2022 (walked-in)

Moved that the written minutes be approved as recorded. This motion, made by Kathy Reed and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

13. Resolution: Approval of Warrants

Moved that the warrants paid, as submitted by the administration, be approved in the amount of \$3,350,139.50. This motion, made by Jessica Shaw-Nolff and seconded by Mark Ashley, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

14. Resolution: Employment Recommendations

- Rob Harris - Assistant Principal, PHS
- Taylor Huitema - Band Teacher, PMS/PHS
- Amy McMullen - Director of Student Support Services
- Liz Racignol - Art Teacher, PMS
- Kristina Ruckman - Special Education Teacher, Ottawa Elementary
- Matt Saunders - Principal, Central Elementary
- Becky Smith - Director of Teaching and Learning
- Andrew Stevens - Math Teacher, PHS
- Hillary Thorin - Elementary Technology Teacher, Elementary Buildings
- Anna Walker - Science Teacher, PHS

Moved that the listed candidates be appointed to their corresponding position for the 22/23 school year. This motion, made by Mark Ashley and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox thanked all of the interview committees for their work during the hiring process. Mr. Wilcox recommended the Board's approval of the listed candidates for the corresponding positions.

15. Resolution: Five-Year District Goals and Strategic Plan

Moved to approve the District Goals and Strategic Plan with the words "Five Year" removed. This motion, made by Denise Petoskey and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea
Yea: 5, Nay: 0

President Ling and the Board discussed the District's goals. The Board decided to remove the words "Five Year" off of the title, District Goals and Strategic Plan.

16. Resolution: 2022-2023 Breakfast & Lunch Prices

Moved to set the 2022-2023 school year breakfast and lunch prices as presented. This motion, made by Mark Ashley and seconded by Jessica Shaw-Nolff, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wheeler recommended the Board's approval of the below meal prices.

	Current Breakfast	Proposed Breakfast	Current Lunch	Proposed Lunch
Elementary	\$1.50	\$1.50	\$2.75	\$2.75
Middle School	\$1.75	\$1.75	\$3.00	\$3.00
High School	\$1.75	\$1.75	\$3.00	\$3.00
Sandwich Central	N/A	N/A	\$3.50	\$3.50
Adult Meals	\$2.50	\$2.80	\$4.00	\$5.25
Milk	\$0.45	\$0.45	\$0.45	\$0.45

17. Resolution: Civil Rights Compliance Plan

Moved to approve the Civil Rights Compliance Plan, as attached. This motion, made by Kathy Reed and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wheeler gave a brief explanation and recommended the Board's approval. He noted which items would need to be fixed and that the review went well.

18. Resolution: Paraprofessional Staff Incentives

Moved to approve the Salary scale adjustments for PSP Aides, Vocational Education Aides, and Edustaff-contracted aides, and the 2022-2023 bonus payment schedule for paraprofessional staff. This motion, made by Jessica Shaw-Nolff and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Discussion took place. Edustaff aides who have served with the District in the 2021-2022 school year will begin the 2022-2023 school year at step 2, and Edustaff aides who have served with the District prior to the 2021-2022 school year will begin the 2022-2023 school year at step 3. Under this compensation package, paraprofessional staff will be eligible for two, \$500 bonuses to be paid out in mid-November and at the end of the 2022-2023 school year pending attendance requirements set by the Administration. Mr. Wilcox recommended the Board's approval of the adjusted pay scale for each group.

Step	PSP Aide	Voc Ed Aide	Edustaff Aide
1	\$14.20	\$16.99 \$17.14	\$14.44 \$14.50
2	\$14.46	\$17.25 \$17.40	\$14.44 \$15.00
3	\$14.76	\$17.47 \$17.62	\$14.44 \$15.25
4	\$15.01	\$17.75 \$17.90	\$14.44 \$15.50
5	\$15.29	\$17.95 \$18.10	\$14.44 \$15.80
6	\$15.56	\$18.21 \$18.36	\$14.44 \$16.10
7	\$15.79	\$18.44 \$18.59	\$14.44 \$16.40
8	\$16.06 \$16.31	\$18.67 \$18.82	\$14.44 \$16.70

19. Resolution: Spence Brothers Change Order #1

Moved to approve Spence Brothers change order #1, as attached. This motion, made by Mark Ashley and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wheeler gave a brief explanation of the Change Order and recommended the Board's approval.

20. Resolution: Change of Regular Meeting Date in August

Moved to change the date of the August Regular Board Meeting from Thursday, August 18, 2022 to the new date of: Tuesday, August 16, 2022. This motion, made by Kathy Reed and seconded by Mark Ashley, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Moved to change the date of the August Regular Board Meeting from Thursday, August 18, 2022 to the new date of Tuesday, August 16, 2022.

21. Educational Reports

There were no educational reports this month.

22. Board of Education Reports

Trustee Shaw-Nolff

- The workgroups have been very busy and very productive
- Great to see the teachers and staff in the buildings
- Progressing with the Superintendent search

Trustee Reed

- The productivity of the workgroups is impressive
- Thank you to the administration for leading these workgroups

Trustee Ashley

- PEF Golf Outing was well attended.

- Great weather
- Lots of fun

Trustee Ling

- Great to see all the staff participation to get everything done

23. Superintendent's Report

It is uplifting to see meetings full of professionals working to make the district better.

- Job Description Workgroup Update
 - How to obtain more subs
 - How to attract and retain staff
- Continuum of Services Workgroup
 - Met on July 19, 2022
 - Mrs. McMullen gave a brief presentation to the Board
 - The next meeting will be in the fall
 - She fielded questions from the Board
- Academic Programming Workgroup
 - Identified top areas of concern
 - Many ideas were generated during the meeting
 - Meeting again in August
 - Would like to include Mr. Wheeler in the workgroup
- The state passed its budget.
 - Good news - \$450 increase
 - Increase in funds to support multiple areas.
- How to fund a full-time liaison officer?
- Will receive Codenity's report at the end of July.
 - Chief Breed will review with administration.
 - School safety is a priority.
- GSRP funding allowance increased equal to the per pupil increase.
- The Business Office submitted an annual comprehensive financial audit in lieu of a standard audit report for the fiscal year 20/21. Submitted the audit to a nationally known organization called the Government Finance Officers Association for their review. Public Schools of Petoskey was awarded a certificate of achievement for Excellence in Financial Reporting. We were one of four schools in the state of Michigan and one of 500 in the country to receive the award.
- Construction update
 - Weight room and front entry won't be done by the start of school
 - Mr. Wheeler and Mr. Griffin have a meeting next week with Gernot to discuss alternate plans
- PEF Golf outing
 - Attended for the first time
 - Nice to see the community supporting our schools and kids
- Received an invitation to the Annual Northern Michigan Schools Legislative Association dinner

- August 3, 2022
- RSVP by July 25, 2022
- Haggerty Center in Traverse City

24. Audience Participation

There was no audience participation.

25. Adjournment

Moved to adjourn the meeting. This motion, made by Mark Ashley and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

The meeting adjourned at 8:29PM.