



Public Schools of Petoskey

Every Opportunity.

Regular School Board Meeting
Tuesday, August 16, 2022 7:00 PM Eastern

Middle School Media Center
801 Northmen Drive
Petoskey, MI 49770

Mark Ashley: Present
Mary Ling: Present
Denise Petoskey: Present
Kathy Reed: Present
Jessica Shaw-Nolff: Present
Present: 5.

1. Call to Order and Roll Call

Called to order at 7:00PM.

2. The Pledge of Allegiance

President Ling led the Pledge of Allegiance.

3. Audience Participation

There was no audience participation.

4. Resolution: Approval of Minutes

- Special Meeting Minutes, July 18, 2022
- Special Meeting Minutes, July 20, 2022
- Regular Meeting Minutes, June 21, 2022
- Special Meeting Minutes, July 26, 2022
- Special Meeting Minutes, July 29, 2022
- Special Meeting Minutes, August 2, 2022
- Closed Session Minutes, August 2, 2022 (walked-in)
- Special Meeting Minutes, August 9, 2022

Moved that the written minutes be approved as recorded. This motion, made by Kathy Reed and seconded by Jessica Shaw-Nolff, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

5. Resolution: Approval of Warrants

Moved that the warrants paid, as submitted by the administration, be approved in the amount of \$3,578,473.23. This motion, made by Denise Petoskey and seconded by Mark Ashley, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

6. Resolution: Auto Shop Bay Doors

Moved to accept the quote from Northwest Garage Door LLC for the replacement & repair of the PHS auto shop bay doors in the amount of \$17,120. This motion, made by Jessica Shaw-Nolff and seconded by Kathy Reed, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wheeler fielded questions from the Board and recommended their approval.

7. Resolution: Extend Montessori Agreement

Mr. Wheeler fielded questions from the Board. The Board chose to table this resolution until Montessori has become certified and some questions have been answered. The current contract is still in place until September 1, 2022. The Board will hold a Special Meeting on August 31, 2022, where they will discuss further.

8. Resolution: Set Graduation Date

Moved to accept the recommendation to set the Petoskey High School graduation date as Sunday, June 4, 2023 at 7:00PM. This motion, made by Mark Ashley and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

Mr. Wilcox recommended the Board's approval.

9. Discussion: Resignation Acknowledgement

Board Policy states that the Board is notified of all professional staff resignations. The Board and Mr. Wilcox discussed the best way to inform the Board of resignations and retirees. They would like to recognize long-term staff retirements as an agenda item for all positions, salary and hourly. The Superintendent will notify the Board of resignations during the superintendents/ report each month. The Board requested that both professional staff and hourly staff receive the exit survey upon resignation.

10. Educational Reports

Elementary Updates:

- Welcome to our three new elementary principals
- Thank you to Mr. Wilcox, the Directors and the Spitler team for putting together three days of training
- Thank you to Sam Willson for organizing summer school
- Thank you to the custodial staff for getting the buildings ready for the start of school

- Elementary Open House, August 31, 2022, 4:00PM - 5:30PM
- Begingergarten, August 29, 2022, for two of the schools
- Recruiting for new staff
- Working hard to get our vacancies filled

Middle School Updates:

- Thank you to the custodial staff
- Summer school has started
 - 81 students have signed up; which includes incoming 5th graders through the leaving 8th graders
 - Thank you to Mrs. Pinney for coordinating summer school
- Fall sports start on Monday
 - Will share the gym with high school volleyball until the high school gym can be used
- Self-guided tour for incoming 6th graders and new students - August 30, 2022, 10AM - 2:00PM
- Middle school open house, September 1, 2022, 4:00PM - 5:30PM

High School Updates:

- Created an alternative entrance due to construction
- All professional staff have been hired (except the current resignation)
- Schedules will be sent out to students on August 22, 2022
- Orientation and open house
 - New student and incoming freshmen orientation - August 24, 2022
 - The open house is August 31, 2022, 4:30PM - 6:00PM
 - All students and parents will be welcomed to the stadium for snacks and a short welcome presentation at 5:15PM
- Fall sports have started
 - Programs are up and running at all levels
 - Schedules are being adjusted due to lower numbers
 - Some schools have dropped their freshmen teams
- Every club and sport will be represented in an expo to try to connect every new student with an activity
 - It will take place the second week of school
- PBIS
 - Committee of teachers meeting to finalize the lessons and get ready for the launch
- Homecoming is September 16, 2022
- Homecoming dance is September 17, 2022
- New hires have been in their classrooms
- Excited to get the school year started

- Attended a MASB legislative meeting
- Will share the packet of information with the Board

Trustee Ashley

- Where are we at with the wayfinding?
 - Will be installed shortly after school starts
- High accolades for the new football coach

12. Superintendent's Report

- Getting ready for the school year
- We have done a lot of work, but still have a lot of work to do
- The new administrative team met as a group for the first time
- Thank you to Trustee Ling for attending the administrative meeting and presenting information on the Full Value Agreement
- The biggest challenge will be filling the paraprofessional and custodial positions
- There is a \$500 stipend for current employees for referrals of new hires
- Mr. Wilcox introduced Becky Smith, Director of Teaching and Learning to give an update on the progress of the Academic Programming Workgroup
 - Mrs. Smith gave an update and fielded questions from the Board
 - The next meeting is September 29, 2022
 - Each Board member received a handout
- Good position to start the school year
- School safety is a topic of discussion
 - The Department of Public Safety met with the Administrative team today
 - They have been reviewing the crisis plan and walking the buildings
 - Anyone hired since 2018, will receive two-hours of Professional Development to receive training on the crisis response plan
 - All other staff will attend an hour-long refresher
 - Tentatively scheduled for October 21, 2022
- Moving towards a full-time liaison officer by the start of school,
 - We will have more police liaison presence even if the liaison officer is not full time
 - The Department of Public Safety is also short-staffed
- Still hoping for the Codenity report soon
- Construction update
 - All new elementary lockers are in
- Covid update
 - Spoke with Dr. Meyerson
 - Letter in draft form to send to stakeholders about the district response to the pandemic
 - More standard protocol for controlling respiratory illness
 - More information coming soon
- Kathy Culbertson, Payroll Specialist, met the requirements for MSBO School Payroll certification

- Thank you to the Board for entrusting Mr. Wilcox in the interim position
- Thank you for your continued support to improve our school
- The Board thanked Mr. Wilcox for all that he did, moving the district forward

13. Audience Participation

Erica Leppien, Petoskey

- Discouraged that the Codenity report is not available
- What are our other options if Codentiy can not deliver?
- We will rely on the Department of Public Safety
- The staff needs to feel confident in our safety training
- When will we have an action plan that we are confident in?
- Thank you to the Board, you are doing a wonderful job

Jodi Adams, Petoskey

- Disappointed that safety was not an agenda item
- Staff have been requesting more and more safety training and have not been receiving
- What is Codenity doing?
- Do we need to change direction and find a different company?
- There is still more that we can do

Stephanie Kimball, Petoskey

- Parent perspective
- A lot of parents will be new to the buildings because of covid
- Good things are going on in the buildings
- Parents want to be involved
- Welcome to the new administrators

14. Adjournment

Moved to adjourn the meeting. This motion, made by Mark Ashley and seconded by Denise Petoskey, Passed.

Mark Ashley: Yea, Mary Ling: Yea, Denise Petoskey: Yea, Kathy Reed: Yea, Jessica Shaw-Nolff: Yea

Yea: 5, Nay: 0

The meeting adjourned at 8:15PM.