



Public Schools of Petoskey

District Improvement Plan
2022-2025

Dr. Jeff Leslie, Superintendent
1130 Howard St
Petoskey, MI 49770-3035

MICIP Portfolio Report

Public Schools of Petoskey

Goals Included

Active

- Implement PBIS K-12 including Full Value Agreement...
 - Implement a Consistent K-12 ELA Curriculum
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Buildings Included

Open-Active

- Central Elementary School
 - Lincoln Elementary School
 - Ottawa Elementary School
 - Petoskey High School
 - Petoskey Middle School
 - Petoskey Montessori Elementary
 - Sheridan Elementary School
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Plan Components Included

Goal Summary

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MICIP Portfolio Report

Public Schools of Petoskey

Implement a Consistent K-12 ELA Curriculum

Status: ACTIVE

Statement: Increase K-12 ELA proficiency by 10% as measured by NWEA, M-STEP, and/or PSAT/SAT by the Spring of 2024 by implementing a guaranteed and consistent Tier 1 ELA curriculum.

Created Date: 06/30/2021

Target Completion Date: 06/30/2024

Strategies:

(1/2): Petoskey: Curriculum Review Cycle Phase 1 (6-12 ELA)

Owner: Rebecca Smith

Start Date: 06/30/2021

Due Date: 06/30/2024

Summary: Phase 1 is the "study and plan" phase. In this phase, the primary tasks are to review current practices, research best practice, study available resources, and plan for next steps.

Buildings

- Petoskey High School
- Petoskey Middle School

Total Budget: \$200,000.00

- Title II Part A (Federal Funds)
- General Fund (Other)
- Other Local Funds (Other)

Communication:

Method

- School Board Meeting
- Presentations

Audience

- Educators
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
1.1 Exploration: Establish a meeting structure and timeline with department chairs to engage in this work.	Rebecca Smith	06/30/2021	09/30/2021	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
1.3 Exploration: Research best practice instructional strategies.	Rebecca Smith	06/30/2021	01/31/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
2.1 Installation: Study available curriculum materials to address determined needs.	Rebecca Smith	06/30/2021	01/31/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
2.2 Installation: Choose materials to pilot/further explore.	Rebecca Smith	06/30/2021	01/31/2022	COMPLETE

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
3.1 Initial Implementation: Provide training on selected pilot materials.	Rebecca Smith	06/30/2021	01/31/2022	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
3.2 Initial Implementation: Pilot resources.	Rebecca Smith	06/30/2021	05/31/2022	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
4.1 Full Implementation: Gather implementation feedback from all stakeholders to inform next steps.	Rebecca Smith	06/30/2021	05/31/2022	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
4.2 Full Implementation: Take a recommendation to the Board of Education for material purchases.	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
4.3 Full Implementation: Make purchase and prepare to move into Phase 2 of the Curriculum Review Cycle (Implementation)	Rebecca Smith	06/30/2021	09/01/2022	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
4.4 Next steps: Training	Rebecca Smith	06/30/2022	06/30/2023	COMPLETE
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
4.5 Full implementation with fidelity	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings: All Buildings in Implementation Plan</i>				
Full implementation: Prepare to move into Phase 3 of the Curriculum Review cycle (Evaluate and Reflect)	Rebecca Smith	06/30/2021	06/30/2024	ONTARGET
<i>Activity Buildings: All Buildings in Implementation Plan</i>				

(2/2): Petoskey: Curriculum Review Cycle Phase 2 (K-5 ELA)

Owner: Rebecca Smith

Start Date: 06/30/2021

Due Date: 06/30/2024

Summary: Phase 2 is the "implement" phase. This phase consists of providing additional training and supports, monitoring implementation, and revising in real time.

Buildings

- Central Elementary School
- Lincoln Elementary School
- Ottawa Elementary School
- Petoskey Montessori Elementary
- Sheridan Elementary School

Total Budget: \$40,000.00

- Title II Part A (Federal Funds)
- General Fund (Other)

Communication:

Method

- School Board Meeting
- Presentations
- Parent Newsletter

Audience

- Educators
- Staff
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
1.1 Exploration: Establish implementation and ongoing professional learning timeline.	Rebecca Smith	06/30/2021	09/30/2021	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
1.2 Exploration: Determine needs for additional resources and training for new staff.	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
2.1 Installation Provide staff with clear and consistent pacing guide expectations.	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
2.2 Installation: Provide administrator training on "look fors" & conduct	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE

Activity	Owner	Start Date	Due Date	Status
calibration walk throughs.				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.1 Initial Implementation: Monitor pacing guide adherence and implementation fidelity.	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.2 Initial Implementation: Provide ongoing training and coaching.	Rebecca Smith	06/30/2021	06/30/2022	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.3 Initial Implementation: Establish model classrooms for observation.	Rebecca Smith	06/30/2021	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
4.1 Full Implementation: Gather implementation feedback from all stakeholders (teachers, parents, students) to inform adjustments.	Rebecca Smith	06/30/2021	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
4.2 Full Implementation: Prepare to move into Phase 3 of the Curriculum Review Cycle (Evaluate and Reflect).	Rebecca Smith	06/30/2021	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
5.0 Determining needs for additional resources & training (including new staff) Training & implementation of HWoT & include Title & support staff	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
5.1 Provide administrator training on “look fors” &	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET

Activity	Owner	Start Date	Due Date	Status
conduct calibration walk throughs				
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
5.2 Monitor pacing guides & adhere with fidelity.	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
5.4 Gather implementation feedback from all stakeholders to inform adjustments.	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
5.3 Establish model classrooms for observation.	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				

Implement PBIS K-12 including Full Value Agreement...

Status: ACTIVE

Statement: Implement a Framework of PBIS K-12 through the Full Value Agreement (FVA) to Establish Consistent Norms, Behavior Expectations, and Data Collections that will reduce reported behavior incidents, K-12, by 10% by 2025

Created Date: 06/24/2022

Target Completion Date: 06/30/2025

Strategies:

(1/1): Positive Behavioral Intervention and Support (PBIS)

Owner: Rebecca Smith

Start Date: 06/30/2022

Due Date: 06/30/2025

Summary: PBIS is a three-tiered framework for improving and integrating systems, data and practices to improve student outcomes, to reduce exclusionary disciplinary practices and to support teacher outcomes. Implementation addresses systems, data and practices to increase student academic, social and emotional outcomes. Student support is provided according to three tiers based on student needs. It's a schoolwide approach that addresses the needs of all students with disabilities

Buildings: All Active Buildings

Total Budget: \$50,000.00

- Title I Part A (Federal Funds)
- General Fund (Other)
- At Risk (31-A) (State Funds)

Communication:

Method

- School Board Meeting
- District Website Update
- Parent Newsletter

Audience

- Community-at-Large
- Educators
- Staff
- School Board
- Parents

Strategy Implementation Plan Activities

Activity	Owner	Start Date	Due Date	Status
2.1 Scheduling	Rebecca Smith	06/30/2022	06/30/2023	COMPLETE
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.1 Data Collection	Rebecca Smith	06/30/2022	06/30/2025	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.2 Consistent & Reasonable Consequences	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.3 Support parents of students with plans need to be supported (e.g., Love & Logic) Positive part of PBIS	Rebecca Smith	06/30/2022	06/30/2025	ONTARGET

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.4 Update elementary handbook Increase parent/guardian awareness of expectations & consequences	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.5 Review, adopt, and implement SEL curriculum K-12.	Rebecca Smith	06/30/2022	06/30/2025	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.6 Training & clear expectations for full staff (including administrative teams).	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.7 Behavior matrix	Rebecca Smith	06/30/2022	06/30/2024	ONTARGET
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.8 Office vs. Classroom behavior	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
3.9 Provide multiple options for escalating student behavior.	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
4.0 Behavior reports that state the behavior and consequence.	Rebecca Smith	06/30/2022	06/30/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
1.1 Consistent Building Matrix	Rebecca Smith	06/30/2022	07/01/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
1.2 Continuum of Services	Rebecca Smith	06/30/2022	07/01/2023	APPROACHING

Activity	Owner	Start Date	Due Date	Status
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
1.3 Lesson Planning (Framework Completed)	Rebecca Smith	06/30/2022	07/01/2023	APPROACHING
<i>Activity Buildings:</i> All Buildings in Implementation Plan				
4.1 Peer to Peer positive support system	Rebecca Smith	06/30/2022	06/30/2025	ONTARGET
<i>Activity Buildings:</i> <ul style="list-style-type: none"> • Petoskey High School 				